

Ohio River Foundation

Education Director Job Posting

Ohio River Foundation, an Ohio River watershed conservation non-profit organization based out of Cincinnati, Ohio, seeks a full-time Rain Garden Program Manager for its Conservation and Watershed Education Programs.

Job Responsibilities

- Design, manage, and oversee rain garden projects in Ohio, Indiana, and Kentucky
- Help staff teach watershed and rain garden curriculum in classroom setting, and on ½ day field trips to local streams and rivers
- Coordinate all aspects of project elements: marketing, scheduling, special events, and volunteers
- Provide material for ORF newsletters and marketing materials
- Order, manage, and maintain all project equipment
- Work to further develop project activities
- Assist in and pursue fundraising for ORF programs, and manage grants
- Job requires regional travel
- Physically demanding position involves some weekend work and exposure to the elements.

Professional experience and qualifications

- Degree in horticulture, biology, environmental science, or related field, and ability to demonstrate knowledge of ecological and hydrologic processes
- Experience designing and installing landscaping projects and using landscaping equipment
- Education coursework or experience with children in an education setting preferred
- Proficiency in MS Office software desired
- Ability to work self-directed and as team member
- General knowledge of environmental legislation and conservation issues
- Red Cross First Aid certification will be required (can be obtained once hired)
- Ability to communicate in a professional, accurate and enthusiastic manner
- Grant writing, management, and fundraising experience a plus.

Salary and Benefits: Competitive and negotiable, depending upon qualifications and experience.

Start Date: September 1 or until filled.

To apply, please send resume and cover letter to:

Ohio River Foundation
P.O. Box 42460
Cincinnati, OH 45242
513-469-6755 (fax)
orf@ohioriverfdn.org

Ohio River Foundation is an Equal Opportunity Employer.